

# HOW TO GET A MOTORCYCLE ENDORSEMENT



You must possess a SOFA License (USFJ Form 4EJ) first before applying for a motorcycle endorsement.

## Steps to get a motorcycle endorsement (first time rider);

### If you are taking the class on Yokohama North Dock;

1. Sign up for the Motorcycle Safety Foundation BRC 1 class.
  - This is a 2 day class.
  - Enroll through the GLOBAL TRAINING tab on the ESAMS website. [https://esams.cnic.navy.mil/ESAMS\\_GEN\\_2/Login](https://esams.cnic.navy.mil/ESAMS_GEN_2/Login)
  - All enrollees will be waitlisted until all pre-requirements identified in ESAMS are met.
  - Active duty personnel have priority.



### If you are taking the class on Yokota Air Base;

For enrollment, please email Yokota Safety Representative; [374aw.sev3@us.af.mil](mailto:374aw.sev3@us.af.mil)

2. Come by the Licensing Office after passing the course to get an **ON BASE ONLY** motorcycle license.
  - You must bring your MSF card, Course Completion Record, SOFA license and DoD ID card.
3. Now you can buy a motorcycle and register at the VRO. For the registration, please contact the VRO for further information.
4. Please bring your motorcycle to the Licensing Office.
  - **30 days and 250km** check/verification, a visual check of the odometer by the License Examiner is required.
5. Sign up and participate for the Motorcycle Safety Foundation BRC 2 class.
6. After successfully passing/completing steps 1 through 5, you can get a motorcycle endorsement on your SOFA license. Please come by the Licensing Office, but do not forget to bring your MSF card 1 and 2, Course Completion Records, SOFA license and DoD ID card.

**Any questions? Please contact the Safety Director, Mr. Mills at DSN 264-3112.**